



Learning Lab and Design Studio Sessions 2021 - Celebrating our 6th year!

Calls are usually held on Fridays from 8 - 845 ET unless otherwise noted.

Date (usually 1 st and 3 rd Fridays)	Call Time	Call
January 1	10-10:45 am ET *** Note time	Special 2021 kick off call – setting your intentions
January 15	845 – 930 am ET	Foundations: 2021 best practices for interactive remote learning
January 29	8 – 845 am ET	Systems for your online learning/coaching/facilitation
Thursday January 21	1- 5 pm ET on Thursday	Get it Done Afternoon!
February 5	8 – 8:45 am ET	Teams In focus
February 19	8 – 8:45 am ET	Co-Facilitation and Social Learning
February 26	Stay Tuned for Time	Month End Planning Session
March 5	8-8:45 am ET	Engagement in Focus: Polls and Breakouts and....
March 19	8 – 8:45 am ET	Getting Your Message out: Marketing and Branding
Wednesday March 31	Stay Tuned for Time	Special Month End/Quarterly Planning Session
Thursday April 1 (note special Thursday call)	8 – 8:45 am ET	Challenges – an opportunity to get people into action
April 16	8 – 8:45 am ET	Support for Accountability in Calls
Thursday April 29	1-5 pm on Thursday	Get it Done Day
May 7	8 – 8:45 am ET	Digital Product Design
May 21	8 – 8:45 am ET	Content Creation in 15 minutes a day
June 4	8 – 8:45 am ET	Micro-learning best practices
June 18	8 – 8:45 am ET	Gearing up for your summer project
July 9 (Note second week rather than 1 st)	8 – 845 am ET	Systems in Focus – to help you scale, repurpose
July 16	845 – 930 am ET	Branding Your Programs – Elements of a Brand
July 28	11 – 3 pm ET	Get It Done Day
August 7	845 – 930 am ET	Marketing Messaging for the fall/spring
August 21	845 – 930 am ET	Journaling in Focus – Keeping the Conversation Going
September 11 (Note week 2 of month)	845 – 930 am ET	Teams – Gearing Up for Fall To be set by group
September 18	845 – 930 am ET	Teams in Focus – Project Teams, Intact Teams etc
September 30	1 – 5 pm ET	Get it Done Day
October 2	845 – 930 am ET	All things virtual – virtual myths
October 16	845 – 930 am ET	Virtual Team Development
November 6	845 – 930 am ET	Topic Selected by Group
November 20	845 – 930 am ET	2020 Planning
December 4	845 – 930 am ET	Topic Selected by Group
December 16	TBD	Get It Done Day!
December 18	845 – 930 am ET	The Year in Review

Questions? Get in touch with Jennifer at jennifer@potentialsrealized.com or phone (416)996-8326